**Faculty Report Form**

**University of Exeter**

**Research Misconduct Report Form**

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| **To:** | Student Cases Office |
| **From:** | Professor/Dr *[APVC-R DPGR]* of *[Faculty]* |
| **Date:** |  |

1. **Information about the Student**

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| Name of the Student: |  |
| Student Number: |  |
| Programme title: |  |
| Students Faculty: |  |
| Students Department: |  |

1. **Information about the Allegation of Research Misconduct**

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| **The Allegation:** |
| *Please summarise the allegation here.* |
| **Relevant Documentation:** |
| *Please list and attached any documentation relevant to the allegation here, there could be nothing to list here, or there could be an email from the Supervisor raising concerns, or formal referral to the APVC-R /DPGR by an upgrade panel.* |

1. **The Investigation**

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| **Summary of the Investigation:** |
| *Please summarise the steps taken by the APVC-R /DPGR to investigate the above allegation.* |
| **Relevant Documentation:** |
| *Please list and attached any documentation relevant or used during the investigation, this could be notes of meetings between the APVC-R /DPGR and any party interviewed, statements made by individuals, it could be the documentation that the student has plagiarised, cross referenced to the sources, or the students raw data files.* |

1. **Investigation Outcome**

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| **Summary of Investigations Outcome:** |
| *Please summarise the outcome of the investigation.* |
| **Relevant Documentation:** |
| *Please list and attached any documentation relevant, this must include the outcome of the investigation which was sent to the student, and the formal record of the meeting between the APVC-R /DPGR and the Student.* |

1. **Final Statement**

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| **Final Faculty Statement:** |
| *Please take this opportunity to make any final statement for the Research Misconduct Panel to consider.* |
| **Any other Relevant Documentation:** |
| *Please list here any other relevant information that the Faculty may wish to present, i.e. the Faculty or Department handbook outlining what Research Misconduct is.* |

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| Signed: |  |
| Position Held: |  |
| Date: |  |