

**Postgraduate Research Students
 Researcher Development Courses in Exeter 2013-14**

This document lists courses that the Researcher Development Team plans to run in Exeter for Postgraduate Research Students during 2013-14.

PLEASE NOTE: This document provides an overview of the draft programme on 6th September 2013. The programme is subject to change throughout the year and this document should, therefore, only be treated as a guide at the start of the academic year.

All of our courses are listed in full on 'My Career Zone' the online contact management system that we use to advertise courses and record attendance. Courses are usually visible on the system about 3 months before they are due to take place. You will need to register in advance for any course that you would like to attend on 'My Career Zone'.

To see the current live list of Researcher Development sessions and to register for sessions, log on to 'My Career Zone':

<https://mycareerzone.exeter.ac.uk/Identity/Saml/Wayf.aspx?RelayState=%2f> - click on 'Browse Events' and then select the 'Researcher Development Exeter' link for courses offered in Exeter. The first time to log onto the system you will be asked to complete a form to set your preferences before you are able to enter the main page and search for courses etc. You will only be asked to set your preferences once.

Mandatory Researcher Development Inductions for 1st Year Postgraduate Research Students

Title	Date	Time	Venue
Researcher Development Induction - Life and Environmental Sciences (Prof Docs)	06/09/2013	9:30-11:30	Streatham Campus, Washington Singer Laboratories, Room 237
Researcher Development Induction - Engineering, Maths and Physical Science	20/09/2013	1000-1200	Streatham Campus, Harrison Building, Room 203
Researcher Development Induction - Life and Environmental Sciences	23/09/2013	1000-1200	Streatham Campus, Building One, Bateman Lecture Theatre
Researcher Development Induction - Social Sciences and International Studies	24/09/2013	1000-1200	Streatham Campus, Building One, Pearson Teaching Room
Researcher Development Induction - Humanities	26/09/2013	1000-1200	Streatham Campus, Queens Building, LT1
Researcher Development Induction - Business School	02/10/2013	1100-1300	Streatham Campus, Streatham Court, Lecture Theatre C
Researcher Development Induction - Social Sciences and International Studies (Prof Docs)	03/10/2013	1330-1530	St Lukes Campus, PMS Building, G25
Researcher Development Induction - Humanities	10/10/2013	1000-1200	Streatham Campus, Queens Building, LT1
Researcher Development Induction - Medical School	10/10/2013	1330-1530	St Lukes Campus, Smeall Building, JS07

**General Courses for Postgraduate Researchers:
Listed by Recommended Year and in Date Order**

The next three tables below list recommended courses in Exeter for research students in each year of study (full time equivalent – FTE) in date order. In addition, our courses have been mapped against the [Researcher Development Framework](#) (RDF), a tool that helps you consider your professional development as a rounded researcher. Most of our courses address multiple domains and sub domains. However, for clarity, the table below includes a note of the most relevant main domain that each course addresses. There is a second listing of the courses by the most relevant Researcher Development Framework sub domain later in this document.

General Courses Recommended for 1st Year Postgraduate Research Students

Title	Recommended Year of Study (FTE)	RDF Domain	Date	Time
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	B	08/10/2013	1400-1600
Presentation Skills: Learn the Basics	1	D	09/10/2013	0930-1200
Health and Safety in Research (humanities, arts and social sciences)	1	C	14/10/2013	1000-1130
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	B	15/10/2013	1000-1200
Making the most of the relationship with your supervisor	1	D	15/10/2013	1400-1600
How to get access to the library's electronic resources	1	A	16/10/2013	1000-1130
Introduction to EndNote - the bibliographic referencing software	1	A	16/10/2013	1400-1600
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	C	21/10/2013	1300-1430
Introduction to EndNote - the bibliographic referencing software	1	A	06/11/2013	1400-1600
Efficient Reading in Research	1	A	08/11/2013	1000-1230
Tackling a doctoral Literature Review	1	A	08/11/2013	1400-1600
SPSS (Statistical Package for Social Science) - a generic introduction	1	A	11/11/2013	1330-1700
Staying current, tips and techniques to stay informed	1	A	20/11/2013	1400-1530
An Introduction to Research Materials Management	1	C	21/11/2013	1230-1330
Presentation Skills: Learn the Basics	1	D	21/11/2013	0930-1200
Efficient Reading in Research	1	A	28/11/2013	1000-1230
Tackling a doctoral Literature Review	1	A	28/11/2013	1400-1600
Official Publications: how to access them	1	A	04/12/2013	1300-1400
How to Store and Back Up Your Data Securely	1	C	09/12/2013	1400-1500
Research planning and time management	1	B	09/12/2013	1000-1230
Avoiding plagiarism and academic misconduct	1	C	10/12/2013	1000-1130
Health and Safety in Research (humanities, arts and social sciences)	1	C	13/01/2014	1000-1130
Sharing data: How, when, what?	1	C	13/01/2014	1230-1330
Efficient Reading in Research	1	A	14/01/2014	1000-1230

Tackling a doctoral Literature Review	1	A	14/01/2014	1400-1600
Research planning and time management	1	B	15/01/2014	1000-1230
Introduction to EndNote - the bibliographic referencing software	1	A	17/01/2014	1400-1600
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	B	21/01/2014	1000-1200
Avoiding plagiarism and academic misconduct	1	C	23/01/2014	1000-1130
How to get access to the library's electronic resources	1	A	24/01/2014	1000-1130
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	B	28/01/2014	1400-1600
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	C	31/01/2014	1000-1130
How to Organise Your Files	1	C	04/02/2014	1400-1500
Introduction to EndNote - the bibliographic referencing software	1	A	05/02/2014	1400-1600
Making the most of the relationship with your supervisor	1	D	06/02/2014	1400-1600
How to get access to the library's electronic resources	1	A	14/02/2014	1000-1130
Efficient Reading in Research	1	A	03/03/2014	1000-1230
Tackling a doctoral Literature Review	1	A	03/03/2014	1400-1600
Introduction to EndNote - the bibliographic referencing software	1	A	05/03/2014	1400-1600
Presentation Skills: Learn the Basics	1	D	07/03/2014	0930-1200
Finding and using archives in research - part 1	1	A	10/03/2014	1045-1200
Finding and using archives in research - part 2	1	A	10/03/2014	1200-1300
Patents and standards - how to find them	1	C	13/03/2014	1000-1100
SPSS (Statistical Package for Social Science) - a generic introduction	1	A	01/04/2014	1000-1230
Official Publications: how to access them	1	A	07/04/2014	1300-1400
Presentation Skills: Learn the Basics	1	D	07/04/2014	0930-1200
Staying current, tips and techniques to stay informed	1	A	14/04/2014	1400-1530
Introduction to EndNote - the bibliographic referencing software	1	A	30/04/2014	1400-1600
Research planning and time management	1	B	08/05/2014	1000-1230
Health and Safety in Research (humanities, arts and social sciences)	1	C	12/05/2014	1000-1130
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	B	13/05/2014	1000-1200
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	C	13/05/2014	1400-1530
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	B	20/05/2014	1000-1200
Efficient Reading in Research	1	A	22/05/2014	1000-1230
Tackling a doctoral Literature Review	1	A	22/05/2014	1400-1600
Presentation Skills: Learn the Basics	1	D	02/06/2014	1400-1630
Introduction to EndNote - the bibliographic referencing software	1	A	06/06/2014	1000-1200
Making the most of the relationship with your supervisor	1	D	06/06/2014	1400-1600
How to get access to the library's electronic resources	1	A	09/06/2014	1000-1130

How To Write A Data Management Plan	1	C	16/06/2014	1230-1330
SPSS (Statistical Package for Social Science) - a generic introduction	1	A	16/06/2014	1330-1700
Staying current, tips and techniques to stay informed	1	A	18/06/2014	1400-1530
Efficient Reading in Research	1	A	25/06/2014	1000-1230
Tackling a doctoral Literature Review	1	A	25/06/2014	1400-1600
How to get access to the library's electronic resources	1	A	26/06/2014	1000-1130
Finding and using archives in research - part 1	1	A	30/06/2014	1245-1400
Finding and using archives in research - part 2	1	A	30/06/2014	1400-1500
Introduction to EndNote - the bibliographic referencing software	1	A	02/07/2014	1400-1600

General Courses Recommended for Year 2 Postgraduate Research Students

Title	Recommended Year of Study (FTE)	RDF Domain	Date	Time
Plan and write your thesis - (humanities, arts and social sciences)	2	D	17/10/2013	0930-1200
Commercial Awareness for Researchers - WEBINAR (Online)	2	D	23/10/2013	1300-1400
Plan and write your thesis - (Science, Technology Engineering, Maths and Medicine)	2	D	31/10/2013	0930-1200
CVs and covering letters (for academic and non academic jobs)	2	B	05/11/2013	1000-1200
Using posters to communicate your research	2	D	06/11/2013	1000-1230
Meet the Experts - Higher Education Professional Services Careers for Doctoral Graduates	2	B	06/11/2013	1400-1600
Project Management: preparation, prioritisation and responding to change	2	C	07/11/2013	1400-1600
Job Application Forms: how to complete them	2	B	12/11/2013	1000-1200
Publishing your research in journals	2	D	13/11/2013	1000-1500
Presentation Skills: Putting it into Practice	2	D	14/11/2013	1000-1200
Getting yourself known, how to enhance your research profile	2	D	15/11/2013	1400-1530
SPSS, Advanced - Three part session	2	A	18/11/2013	1400-1630
Using posters to communicate your research	2	D	19/11/2013	1300-1530
SPSS, Advanced - Three part session	2	A	25/11/2013	1400-1630
Developing your on-line professional profile	2	B	26/11/2013	1000-1200
SPSS, Advanced - Three part session	2	A	28/11/2013	1400-1630
Making the most of conferences	2	D	05/12/2013	1000-1300
Networking Skills for Researchers - WEBINAR (Online)	2	B	11/12/2013	1300-1400
Doing your homework, enhance your employability	2	B	21/01/2014	1400-1530
Plan and write your thesis - (humanities, arts and social sciences)	2	D	22/01/2014	0930-1200
Innovation and Enterprise in Research	2	D	23/01/2014	1300-1500
Using posters to communicate your research	2	D	27/01/2014	1000-1230
Getting yourself known, how to enhance your research profile	2	D	29/01/2014	1400-1530
Developing your on-line professional profile - WEBINAR	2	B	29/01/2014	1300-1400

(Online)				
Maintaining Momentum and Focus for Part-Time Researchers	2	B	30/01/2014	1000-1600
Presentation Skills: Putting it into Practice	2	D	03/02/2014	1000-1200
CVs and covering letters (for academic and non academic jobs)	2	B	11/02/2014	1000-1200
Meet the Experts - Academic Careers in Higher Education (Science, Technology Engineering, Maths and Medicine)	2	B	12/02/2014	1400-1600
Making the most of conferences	2	D	21/02/2014	1000-1300
Job Application Forms: how to complete them	2	B	25/02/2014	1000-1200
Plan and write your thesis - (Science, Technology Engineering, Maths and Medicine)	2	D	06/03/2014	0930-1200
Project Management: preparation, prioritisation and responding to change	2	C	17/03/2014	1400-1600
Presentation Skills: Putting it into Practice	2	D	18/03/2014	1300-1500
Developing your on-line professional profile	2	B	18/03/2014	1000-1200
Publishing your research in journals	2	D	21/03/2014	1000-1500
Making the most of conferences	2	D	25/03/2014	1000-1300
Doing your homework, enhance your employability	2	B	02/04/2014	1000-1130
SPSS, Advanced - Three part session	2	A	03/04/2014	1000-1230
Using posters to communicate your research	2	D	04/04/2014	1000-1230
Getting yourself known, how to enhance your research profile	2	D	08/04/2014	1000-1130
SPSS, Advanced - Three part session	2	A	09/04/2014	1000-1230
SPSS, Advanced - Three part session	2	A	10/04/2014	1000-1230
What to Keep/Delete: How to Appraise Your Data	2	A	10/04/2014	1230-1330
Presentation Skills: Putting it into Practice	2	D	06/05/2014	1400-1600
Career Options Outside Academia for Researchers (Humanities, Arts and Social Sciences) - WEBINAR (Online)	2	B	07/05/2014	1300-1400
Innovation and Enterprise in Research	2	D	23/05/2014	1400-1600
Making the most of conferences	2	D	28/05/2014	1300-1600
Using posters to communicate your research	2	D	28/05/2014	1000-1230
Social Entrepreneurship	2	D	29/05/2014	1000-1200
Digital Engagement - New Frontiers in Public, Business and Community Engagement	2	D	09/06/2014	1300-1600
CVs and covering letters (for academic and non academic jobs)	2	B	10/06/2014	1000-1200
Using posters to communicate your research	2	D	10/06/2014	1300-1530
Meet the Experts - Academic Careers in Higher Education (Humanities, Arts and Social Sciences)	2	B	11/06/2014	1400-1600
Project Management: preparation, prioritisation and responding to change	2	C	12/06/2014	1000-1200
Publishing your research in journals	2	D	13/06/2014	1000-1500
Job Application Forms: how to complete them	2	B	17/06/2014	1000-1200
SPSS, Advanced - Three part session	2	A	17/06/2014	1400-1630
SPSS, Advanced - Three part session	2	A	19/06/2014	1400-1630
SPSS, Advanced - Three part session	2	A	20/06/2014	1400-1630
Developing your on-line professional profile	2	B	01/07/2014	1000-1200
Presentation Skills: Putting it into Practice	2	D	03/07/2014	1400-1600

Making the most of conferences	2	D	16/07/2014	1000-1300
Career Options Outside Academia for Researchers (Science, Technology Engineering, Maths and Medicine) - WEBINAR (Online)	2	B	16/07/2014	1300-1400
Maintaining Momentum and Focus for Part-Time Researchers	2	B	22/07/2014	1000-1600

General Courses Recommended for Year 3

Title	Recommended Year of Study (FTE)	RDF Domain	Date	Time
Career Planning: things I wish I'd done earlier to get a job	3	B	22/10/2013	1000-1200
Internationalisation: what this means for your research	3	D	24/10/2013	1000-1200
Research Impact - What is it and why is it important?	3	D	04/11/2013	1000-1130
IPR, Copyright and Commercialisation	3	C	07/11/2013	1000-1130
Job Interview Techniques	3	B	19/11/2013	1000-1200
Visualising your data	3	D	20/11/2013	0930-1230
Networking in research environments	3	B	25/11/2013	1000-1130
Applying for Postdoctoral Funding	3	C	03/12/2013	1000-1200
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	C	11/12/2013	1000-1200
Preparing for your viva	3	D	12/12/2013	1000-1200
Completing your thesis - humanities, arts and social sciences	3	D	20/01/2014	1000-1230
Completing your thesis - (Science, technology, engineering and mathematics)	3	D	22/01/2014	1300-1530
Equality and Diversity Issues in Research Environments	3	D	30/01/2014	1000-1200
Career Planning: things I wish I'd done earlier to get a job	3	B	04/02/2014	1000-1200
Public Engagement - (Humanities, Arts and Social Sciences)	3	D	07/02/2014	1000-1130
Preparing for your viva	3	D	17/02/2014	1000-1200
Internationalisation: what this means for your research	3	D	20/02/2014	1400-1600
Public Engagement - (Science, Technology Engineering, Maths and Medicine)	3	D	26/02/2014	1000-1130
Job Interview Techniques	3	B	04/03/2014	1000-1200
Applying for Postdoctoral Funding - WEBINAR (Online)	3	C	05/03/2014	1300-1400
Visualising your data	3	D	07/03/2014	1300-1600
Research Impact - What is it and why is it important?	3	D	20/03/2014	1000-1130
Applying for Postdoctoral Funding	3	C	25/03/2014	1430-1630
Interdisciplinary Working: How to Bridge the Gaps	3	D	27/03/2014	1045-1500
Preparing for your viva	3	D	08/04/2014	1000-1200
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	C	16/04/2014	1000-1200
Completing your thesis - humanities, arts and social sciences	3	D	06/05/2014	1000-1230
Research Impact - What is it and why is it important?	3	D	07/05/2014	1400-1530
Completing your thesis - (Science, Technology Engineering, Maths and Medicine)	3	D	09/05/2014	1000-1230
Preparing for your viva	3	D	21/05/2014	1400-1600
Career Planning: things I wish I'd done earlier to get a job	3	B	03/06/2014	1000-1200

IPR, Copyright and Commercialisation	3	C	04/06/2014	1000-1130
Preparing for your viva	3	D	18/06/2014	1000-1200
Public Engagement - (Humanities, Arts and Social Sciences)	3	D	19/06/2014	1000-1130
Public Engagement - (Science, Technology Engineering, Maths and Medicine)	3	D	20/06/2014	1000-1130
Interdisciplinary Working: How to Bridge the Gaps	3	D	23/06/2014	1045-1500
Job Interview Techniques	3	B	24/06/2014	1000-1200
Internationalisation: what this means for your research	3	D	27/06/2014	1000-1200
Equality and Diversity Issues in Research Environments	3	D	03/07/2014	1000-1200
Networking in research environments	3	B	07/07/2014	1000-1130
Applying for Postdoctoral Funding	3	C	08/07/2014	1000-1200
Visualising your data	3	D	10/07/2014	1300-1600
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	C	15/07/2014	1000-1200

**General Courses for Postgraduate Researchers:
Listed by Most Relevant Researcher Development Framework Sub Domain**

The tables below list recommended courses in Exeter for research students in each year of study (full-time equivalent - FTE) within the context of the [Researcher Development Framework](#) (RDF). Please note, many courses map onto more than one sub domain of the Framework, but, for clarity, each course that we plan to run in 2013-14 has been listed once against the most relevant sub domain. Consequently, some sub domains (eg **A3: Creativity - Inquiring Mind, Intellectual Insight, Innovation, Argument Construction, Intellectual Risk** and **B1: Personal Qualities - Enthusiasm, Perseverance, Integrity, Self-Confidence, Self-Reflection, Responsibility**) are not listed separately below.

Domain A: Knowledge & Intellectual Abilities

The knowledge, intellectual abilities and techniques to do research

A1: Knowledge Base

Subject Knowledge, Research Methods: theoretical knowledge & practical application, Information Seeking, Information Literacy and Management, Languages, Academic Literacy & Numeracy

Title	Recommended Year of Study (FTE)	Date	Time
How to get access to the library's electronic resources	1	16/10/2013	1000-1130
Introduction to EndNote - the bibliographic referencing software	1	16/10/2013	1400-1600
Introduction to EndNote - the bibliographic referencing software	1	06/11/2013	1400-1600
Efficient Reading in Research	1	08/11/2013	1000-1230
Tackling a doctoral Literature Review	1	08/11/2013	1400-1600
Staying current, tips and techniques to stay informed	1	20/11/2013	1400-1530
Efficient Reading in Research	1	28/11/2013	1000-1230
Tackling a doctoral Literature Review	1	28/11/2013	1400-1600
Official Publications: how to access them	1	04/12/2013	1300-1400

Efficient Reading in Research	1	14/01/2014	1000-1230
Tackling a doctoral Literature Review	1	14/01/2014	1400-1600
Introduction to EndNote - the bibliographic referencing software	1	17/01/2014	1400-1600
How to get access to the library's electronic resources	1	24/01/2014	1000-1130
Introduction to EndNote - the bibliographic referencing software	1	05/02/2014	1400-1600
How to get access to the library's electronic resources	1	14/02/2014	1000-1130
Efficient Reading in Research	1	03/03/2014	1000-1230
Tackling a doctoral Literature Review	1	03/03/2014	1400-1600
Introduction to EndNote - the bibliographic referencing software	1	05/03/2014	1400-1600
Finding and using archives in research - part 2	1	10/03/2014	1200-1300
Finding and using archives in research - part 1	1	10/03/2014	1045-1200
Official Publications: how to access them	1	07/04/2014	1300-1400
Staying current, tips and techniques to stay informed	1	14/04/2014	1400-1530
Introduction to EndNote - the bibliographic referencing software	1	30/04/2014	1400-1600
Efficient Reading in Research	1	22/05/2014	1000-1230
Tackling a doctoral Literature Review	1	22/05/2014	1400-1600
Introduction to EndNote - the bibliographic referencing software	1	06/06/2014	1000-1200
How to get access to the library's electronic resources	1	09/06/2014	1000-1130
Staying current, tips and techniques to stay informed	1	18/06/2014	1400-1530
Efficient Reading in Research	1	25/06/2014	1000-1230
Tackling a doctoral Literature Review	1	25/06/2014	1400-1600
How to get access to the library's electronic resources	1	26/06/2014	1000-1130
Finding and using archives in research - part 2	1	30/06/2014	1400-1500
Finding and using archives in research - part 1	1	30/06/2014	1245-1400
Introduction to EndNote - the bibliographic referencing software	1	02/07/2014	1400-1600

A2: Cognitive Abilities

Analysing, Synthesising, Critical Thinking, Evaluating, Problem Solving

Title	Recommended Year of Study (FTE)	Date	Time
SPSS (Statistical Package for Social Science) - a generic introduction	1	11/11/2013	1330-1700
SPSS, Advanced - Three part session	2	18/11/2013	1400-1630
SPSS, Advanced - Three part session	2	25/11/2013	1400-1630
SPSS, Advanced - Three part session	2	28/11/2013	1400-1630
SPSS (Statistical Package for Social Science) - a generic introduction	1	01/04/2014	1000-1230
SPSS, Advanced - Three part session	2	03/04/2014	1000-1230
SPSS, Advanced - Three part session	2	09/04/2014	1000-1230
SPSS, Advanced - Three part session	2	10/04/2014	1000-1230
What to Keep/Delete: How to Appraise Your Data	2	10/04/2014	1230-1330

SPSS (Statistical Package for Social Science) - a generic introduction	1	16/06/2014	1330-1700
SPSS, Advanced - Three part session	2	17/06/2014	1400-1630
SPSS, Advanced - Three part session	2	19/06/2014	1400-1630
SPSS, Advanced - Three part session	2	20/06/2014	1400-1630

Domain B: Personal Effectiveness

The personal qualities and approach to be an effective researcher

B2: Self-Management

Preparation & Prioritisation, Commitment to Research, Time Management, Responsiveness to Change, Work-Life Balance

Title	Recommended Year of Study (FTE)	Date	Time
Research planning and time management	1	09/12/2013	1000-1230
Research planning and time management	1	15/01/2014	1000-1230
Maintaining Momentum and Focus for Part-Time Researchers	2	30/01/2014	1000-1600
Research planning and time management	1	08/05/2014	1000-1230
Maintaining Momentum and Focus for Part-Time Researchers	2	22/07/2014	1000-1600

B3: Professional & Career Development

Career Management, Continuing Professional Development, Responsiveness to Opportunities, Networking, Reputation & Esteem

Title	Recommended Year of Study (FTE)	Date	Time
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	08/10/2013	1400-1600
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	15/10/2013	1000-1200
Career Planning: things I wish I'd done earlier to get a job	3	22/10/2013	1000-1200
CVs and covering letters (for academic and non academic jobs)	2	05/11/2013	1000-1200
Meet the Experts - Higher Education Professional Services Careers for Doctoral Graduates	2	06/11/2013	1400-1600
Job Application Forms: how to complete them	2	12/11/2013	1000-1200
Job Interview Techniques	3	19/11/2013	1000-1200
Networking in research environments	3	25/11/2013	1000-1130
Developing your on-line professional profile	2	26/11/2013	1000-1200
Networking Skills for Researchers - WEBINAR (Online)	2	11/12/2013	1300-1400
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	21/01/2014	1000-1200

Doing your homework, enhance your employability	2	21/01/2014	1400-1530
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	28/01/2014	1400-1600
Developing your on-line professional profile - WEBINAR (Online)	2	29/01/2014	1300-1400
Career Planning: things I wish I'd done earlier to get a job	3	04/02/2014	1000-1200
CVs and covering letters (for academic and non academic jobs)	2	11/02/2014	1000-1200
Meet the Experts - Academic Careers in Higher Education (Science, Technology Engineering, Maths and Medicine)	2	12/02/2014	1400-1600
Job Application Forms: how to complete them	2	25/02/2014	1000-1200
Job Interview Techniques	3	04/03/2014	1000-1200
Developing your on-line professional profile	2	18/03/2014	1000-1200
Doing your homework, enhance your employability	2	02/04/2014	1000-1130
Career Options Outside Academia for Researchers (Humanities, Arts and Social Sciences) - WEBINAR (Online)	2	07/05/2014	1300-1400
Career planning : where your doctorate can lead (Science, Technology, Engineering, Maths and Medicine)	1	13/05/2014	1000-1200
Career planning : where your doctorate can lead (Humanities, Arts and Social Sciences)	1	20/05/2014	1000-1200
Career Planning: things I wish I'd done earlier to get a job	3	03/06/2014	1000-1200
CVs and covering letters (for academic and non academic jobs)	2	10/06/2014	1000-1200
Meet the Experts - Academic Careers in Higher Education (Humanities, Arts and Social Sciences)	2	11/06/2014	1400-1600
Job Application Forms: how to complete them	2	17/06/2014	1000-1200
Job Interview Techniques	3	24/06/2014	1000-1200
Developing your on-line professional profile	2	01/07/2014	1000-1200
Networking in research environments	3	07/07/2014	1000-1130
Career Options Outside Academia for Researchers (Science, Technology Engineering, Maths and Medicine) - WEBINAR (Online)	2	16/07/2014	1300-1400

Domain C: Research Governance & Organisation

The knowledge of the standards, requirements and professionalism to do research

C1: Professional Conduct

Health & Safety, Ethics, Principles & Sustainability, Legal Requirements, IPR & Copyright, Respect & Confidentiality, Attribution & Co-Authorship, Appropriate Practice

Title	Recommended Year of Study (FTE)	Date	Time
Health and Safety in Research (humanities, arts and social sciences)	1	14/10/2013	1000-1130
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	21/10/2013	1300-1430

IPR, Copyright and Commercialisation	3	07/11/2013	1000-1130
An Introduction to Research Materials Management	1	21/11/2013	1230-1330
How to Store and Back Up Your Data Securely	1	09/12/2013	1400-1500
Avoiding plagiarism and academic misconduct	1	10/12/2013	1000-1130
Health and Safety in Research (humanities, arts and social sciences)	1	13/01/2014	1000-1130
Sharing data: How, when, what?	1	13/01/2014	1230-1330
Avoiding plagiarism and academic misconduct	1	23/01/2014	1000-1130
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	31/01/2014	1000-1130
How to Organise Your Files	1	04/02/2014	1400-1500
Patents and standards - how to find them	1	13/03/2014	1000-1100
Health and Safety in Research (humanities, arts and social sciences)	1	12/05/2014	1000-1130
Health and Safety in Research (Science, Technology Engineering, Maths and Medicine)	1	13/05/2014	1400-1530
IPR, Copyright and Commercialisation	3	04/06/2014	1000-1130
How To Write A Data Management Plan	1	16/06/2014	1230-1330

C2: Research Management

Research Strategy, Project Planning & Delivery, Risk Management

Title	Recommended Year of Study (FTE)	Date	Time
Project Management: preparation, prioritisation and responding to change	2	07/11/2013	1400-1600
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	11/12/2013	1000-1200
Project Management: preparation, prioritisation and responding to change	2	17/03/2014	1400-1600
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	16/04/2014	1000-1200
Project Management: preparation, prioritisation and responding to change	2	12/06/2014	1000-1200
Research Strategy: linking to disciplinary, institutional and broader contexts and aims	3	15/07/2014	1000-1200

C3: Finance, Funding & Resources

Income & Funding Generation, Financial Management, Infrastructure & Resources

Title	Recommended Year of Study (FTE)	Date	Time
Applying for Postdoctoral Funding	3	03/12/2013	1000-1200

Applying for Postdoctoral Funding - WEBINAR (Online)	3	05/03/2014	1300-1400
Applying for Postdoctoral Funding	3	25/03/2014	1430-1630
Applying for Postdoctoral Funding	3	08/07/2014	1000-1200

Domain D: Engagement, Influence & Impact

The knowledge and skills to work with others and ensure the wider impact of research

D1: Working with Others

Collegiality, Team Working, People Management, Supervision, Mentoring, Influence & Leadership, Collaboration, Equality & Diversity

Title	Recommended Year of Study (FTE)	Date	Time
Making the most of the relationship with your supervisor	1	15/10/2013	1400-1600
Internationalisation: what this means for your research	3	24/10/2013	1000-1200
Equality and Diversity Issues in Research Environments	3	30/01/2014	1000-1200
Making the most of the relationship with your supervisor	1	06/02/2014	1400-1600
Internationalisation: what this means for your research	3	20/02/2014	1400-1600
Interdisciplinary Working: How to Bridge the Gaps	3	27/03/2014	1045-1500
Making the most of the relationship with your supervisor	1	06/06/2014	1400-1600
Interdisciplinary Working: How to Bridge the Gaps	3	23/06/2014	1045-1500
Internationalisation: what this means for your research	3	27/06/2014	1000-1200
Equality and Diversity Issues in Research Environments	3	03/07/2014	1000-1200

D2: Communication & Dissemination

Communication Methods, Communication Media, Publication

Title	Recommended Year of Study (FTE)	Date	Time
Presentation Skills: Learn the Basics	1	09/10/2013	0930-1200
Plan and write your thesis - (humanities, arts and social sciences)	2	17/10/2013	0930-1200
Plan and write your thesis - (Science, Technology Engineering, Maths and Medicine)	2	31/10/2013	0930-1200
Using posters to communicate your research	2	06/11/2013	1000-1230
Publishing your research in journals	2	13/11/2013	1000-1500
Presentation Skills: Putting it into Practice	2	14/11/2013	1000-1200
Getting yourself known, how to enhance your research profile	2	15/11/2013	1400-1530
Using posters to communicate your research	2	19/11/2013	1300-1530
Visualising your data	3	20/11/2013	0930-1230
Presentation Skills: Learn the Basics	1	21/11/2013	0930-1200
Making the most of conferences	2	05/12/2013	1000-1300
Preparing for your viva	3	12/12/2013	1000-1200

Completing your thesis - humanities, arts and social sciences	3	20/01/2014	1000-1230
Completing your thesis - (Science, technology, engineering and mathematics)	3	22/01/2014	1300-1530
Plan and write your thesis - (humanities, arts and social sciences)	2	22/01/2014	0930-1200
Using posters to communicate your research	2	27/01/2014	1000-1230
Getting yourself known, how to enhance your research profile	2	29/01/2014	1400-1530
Presentation Skills: Putting it into Practice	2	03/02/2014	1000-1200
Preparing for your viva	3	17/02/2014	1000-1200
Making the most of conferences	2	21/02/2014	1000-1300
Plan and write your thesis - (Science, Technology Engineering, Maths and Medicine)	2	06/03/2014	0930-1200
Presentation Skills: Learn the Basics	1	07/03/2014	0930-1200
Visualising your data	3	07/03/2014	1300-1600
Presentation Skills: Putting it into Practice	2	18/03/2014	1300-1500
Publishing your research in journals	2	21/03/2014	1000-1500
Making the most of conferences	2	25/03/2014	1000-1300
Using posters to communicate your research	2	04/04/2014	1000-1230
Presentation Skills: Learn the Basics	1	07/04/2014	0930-1200
Preparing for your viva	3	08/04/2014	1000-1200
Getting yourself known, how to enhance your research profile	2	08/04/2014	1000-1130
Completing your thesis - humanities, arts and social sciences	3	06/05/2014	1000-1230
Presentation Skills: Putting it into Practice	2	06/05/2014	1400-1600
Completing your thesis - (Science, Technology Engineering, Maths and Medicine)	3	09/05/2014	1000-1230
Preparing for your viva	3	21/05/2014	1400-1600
Making the most of conferences	2	28/05/2014	1300-1600
Using posters to communicate your research	2	28/05/2014	1000-1230
Presentation Skills: Learn the Basics	1	02/06/2014	1400-1630
Digital Engagement - New Frontiers in Public, Business and Community Engagement	2	09/06/2014	1300-1600
Using posters to communicate your research	2	10/06/2014	1300-1530
Publishing your research in journals	2	13/06/2014	1000-1500
Preparing for your viva	3	18/06/2014	1000-1200
Presentation Skills: Putting it into Practice	2	03/07/2014	1400-1600
Visualising your data	3	10/07/2014	1300-1600
Making the most of conferences	2	16/07/2014	1000-1300

D3: Engagement & Impact

Teaching, Public Engagement, Enterprise, Policy, Society & Culture, Global Citizenship

Title	Recommended Year of Study (FTE)	Date	Time
Commercial Awareness for Researchers - WEBINAR (Online)	2	23/10/2013	1300-1400

Research Impact - What is it and why is it important?	3	04/11/2013	1000-1130
Innovation and Enterprise in Research	2	23/01/2014	1300-1500
Public Engagement - (Humanities, Arts and Social Sciences)	3	07/02/2014	1000-1130
Public Engagement - (Science, Technology Engineering, Maths and Medicine)	3	26/02/2014	1000-1130
Research Impact - What is it and why is it important?	3	20/03/2014	1000-1130
Research Impact - What is it and why is it important?	3	07/05/2014	1400-1530
Innovation and Enterprise in Research	2	23/05/2014	1400-1600
Social Entrepreneurship	2	29/05/2014	1000-1200
Public Engagement - (Humanities, Arts and Social Sciences)	3	19/06/2014	1000-1130
Public Engagement - (Science, Technology Engineering, Maths and Medicine)	3	20/06/2014	1000-1130