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| logo**External Assessor Report Form** | | | | | | |
| Please complete this report form as comprehensively as possible. The University lays great store in the objective comments of External Assessors to assure itself of the appropriateness and quality of new programmes.  Assessors should, at minimum, be provided with the Programme Specification and Module Descriptors for all compulsory modules in order to complete their report.  On receiving the report from the External Assessor, the Programme Director/Developer must complete their response and return this to the External Assessor for comment. | | | | | | |
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| **Name of programme under review** | | | | | | |
| Final award | Now select a type... | | | | | |
| Programme name | Click here to enter text. | | | | | |
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| **External Assessor Details** | | | | | | |
| Please confirm the following details. If you do not meet any of the criteria please contact the contact at the University of Exeter that you have been liaising with. | | | | | | |
| 1. You hold academic/professional qualifications, appropriate in level and subject, to appraise the programme in hand. Typically this will mean a PhD. Please enter your highest relevant qualification. | | | | | Click here to enter text. | |
| 1. You have experience of at least one of the following in a relevant area (click all that apply) | | | | |  | I have experience of developing a new programme |
|  | I have experience of directing an existing programme |
|  | I have experience of acting as the External Assessor/ Examiner for another programme |
| 1. Where the University of Exeter has provided you with details of additional criteria, as required by relevant Professional, Statutory and Regulatory Bodies (PSRBs), you meet these. | | | | | Click here to select statement... | |
| 1. You are not engaged in a financial, familial or collaborative relationship with any individual who is involved in the development or delivery of the programme. | | | | | Click here to select statement... | |  |
| 1. You are not registered for an award of the University of Exeter. | | | | | Click here to select statement... | |  |
| 1. You have not been employed by the University of Exeter within the last five years (service as an External Examiner on a different programme does not count as employment). | | | | | Click here to select statement... | |  |
| 1. You have not undertaken any activities which would breach the Bribery Act 2010 or acted in an anti-competitive manner in breach of competition laws in England and Wales. | | | | | Click here to select statement... | |  |
| 1. You will not use or disclose to any person either during or at any time after your engagement any confidential information (information which is not in the public domain) supplied to you by the University in relation to the proposed programme. | | | | | Click here to select statement... | |  |
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| **External Assessor’s Report** | | |  | **Response to be completed by the Programme Director/Developer on receiving the report** | | |
| **Questions/areas for comment** | | **External Assessor’s comments/recommendations** | **Programme Director/Developer’s response** | **Actions taken (indicate any modified sections of programme specification/module descriptor)** | |
| Please assess the academic content of the programme. Are there any important omissions? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Please assess the structure of the programme (including coherence, progression, option availability) | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Are the intended learning outcomes (ILOs) comprehensive and appropriate to the level of the programme? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Do the ILOs map on to the Quality Assurance Agency (QAA) [Subject Benchmark Statements](http://www.qaa.ac.uk/quality-code/subject-benchmark-statements) and any relevant criteria for Professional, Statutory and Regulatory Bodies (PSRBs)? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Are the teaching and learning methods appropriate? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Please comment on the assessment arrangements (including appropriateness, balance, relationship to learning outcomes) | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Does the programme encourage the development of appropriate transferable skills and embed them in the learning process? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| How does the programme compare with similar programmes elsewhere? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Are the proposed quality assurance arrangements appropriate and sufficiently robust? (Full details available in the TQA Manual: <http://as.exeter.ac.uk/academic-policy-standards/tqa-manual/>) | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
| Which of the issues raised above would you **particularly** wish to draw to the attention of the University? | | Click here to enter text. | Click here to enter text. | Click here to enter text. | |
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| **External Assessor Signature** | | |  | **Programme Director/Developer Signature** | | |
| Name | | Click here to enter text. | Name | Click here to enter text. | |
| Current Post | | Click here to enter text. | Current Post | Click here to enter text. | |
| Current Institution | | Click here to enter text. | Current Institution | University of Exeter | |
| Signature | |  | Signature |  | |
| Date | | Click here to enter text. | Date | Click here to enter text. | |
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| **Following completion of the Programme Director/Developer’s responses and actions taken, this form must be returned to the External Assessor for comment/recommendation for approval** | | | | | | |
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| **External Assessor comments/recommendation for approval** | | | | | | |
| Click here to enter text. | | | | | | |
|  | | |  |  |  | |
| **External Assessor Signature** | | |  |  |  | |
| Name | | Click here to enter text. |  |  |  | |
| Signature | |  |  |  |  | |
| Date | | Click here to enter text. |  |  |  | |
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