

Role Description

Library Champion

Role purpose: Library Champions help to ensure that Library services and resources meet the needs of students in their subject. They influence Library decision making at an early stage and are responsible for spending a budget for library resources.

Term of Office: Academic year.

Accountable to: The students that they represent, Library Liaison Team.

Attends: Termly meetings with Library Liaison Team and/or focus groups on Library Services/resources.

Time commitment: Approximately 10 hours per academic year.

General duties:

- a) To find out the academic opinions of the students that they represent on a regular basis, including any examples of excellent academic practice
- b) To represent these opinions at all meetings they attend
- c) To feedback the outcomes of any meetings to their students
- d) To make themselves known to students in their subject (for example: through speaking in lectures, mailing lists, ELE and social media)
- e) To ensure that their students are informed of any developments that may affect them

Specialist duties: Library Champion

- a) To attend regular meetings (1-2 per term) with the Library Liaison Team.
- b) To collate feedback on Library services/ resources
- c) To act as a sounding board for Library proposals
- d) To suggest, where appropriate and informed, service developments
- e) To promote the Library within their department
- f) To spent a budget for Library resources identified and requested by the students they represent
- g) To acquire student feedback on Library resources in order to complete the above duty
- h) To facilitate and initiate 'library focused' projects to improve student experience