UNIVERSITY OF EXETER

BOARD OF THE FACULTY OF GRADUATE RESEARCH, 21st October 2011

Terms of Reference and Membership of the Board

The Faculty Board are invited to recommend to Senate approval of its terms of reference and to receive the membership of the Board for 2011/2012

Please note that the terms of reference have been amended to clarify the Faculty Board's role in maintaining oversight of the University's collaborative provision activities.

UNIVERSITY OF EXETER

BOARD OF THE FACULTY OF GRADUATE RESEARCH, 20 October 2011

Terms of Reference

1. The Board is required to review its terms of reference each year.

2. The proposed terms of reference for the Faculty of Graduate Research are as follows:

    1. To regulate, subject to review by Senate, teaching and learning in the areas of academic responsibility assigned to the Faculty and to constitute Boards of Studies.

    2. To recommend to Senate persons for appointment as Examiners.

    3. To report to Senate on Ordinances and the approval of Regulations dealing with courses of study for Degrees and other distinctions and on any questions relating to the work of the Faculty.

    4. To make recommendations to Senate for the award of Degrees (other than Honorary Degrees), Diplomas, Certificates, Fellowships, Studentships, Scholarships and Prizes within the Faculty.

    5. To consider any matters relating to the Faculty referred to or delegated to it by Senate and to express opinions on such references or such other matters as seem relevant to it.

    6. To maintain oversight of the University's Accreditation Procedures and to receive reports from the Dean and Colleges on proposals for new programmes and amendments to existing programmes.

    7. To ensure that the business of the Board is handled in such a way that it is consistent with the University's duty to promote equality and eliminate discrimination.

    8. To collaborate with, Quality Strategy Group, Colleges and academic support units in the development, implementation and review of the University's strategies for education.

    9. To consider reports of periodic subject reviews and annual monitoring and to report to Senate.

    10. To maintain oversight of the University's collaborative provision activities, receiving reports from Collaborative Provision Committee.

Membership

    9.11. Dean of the Faculty of Graduate Research

10.12. Three members from each College, to include the Associate Dean Research and Knowledge Transfer.

11.13. Two full-time students elected by the full-time students of the University, the election being conducted by the Students' Guild.

12.14. One representative from PCMD (non-voting).

13.15. Other members co-opted as appropriate.

3. The Board is invited to **RECOMMEND TO SENATE** approval of the above terms of reference.

Professor Stephen Rippon
Dean of the Faculty of Graduate Research,

October 2011

Membership 2010/11

Name	Role	Area
Prof. Stephen Rippon	Chair- Dean	
Prof. Gareth Shaw	Associate Dean (Research)	University of Exeter Business School
Prof. Zvi Safra	Director of PGR	
Helen Bell	Senior Administrator (Research Programmes)	
Prof. Andrew Thorpe	Associate Dean (Research)	College of Humanities
Prof. Graham Ley		
Roz Pardee	Assistant College Manager (Graduate & International)	
Carolyn Walker	Academic Director	INTO
Prof. Michelle Ryan	Associate Dean (Research)	College of Life and Environmental Science
Helen Pisarska	Graduate Research Manager	
Dr Gail Reeves	College Administration Manager (Tremough)	
Prof. Debra Myhill	Associate Dean (Research)	College of Social Sciences and International Studies
Dr Chris Longman	PGR Development & Policy Manger	
Elisenda McCutchion	Assistant College Manager ERICA	
Prof. David Butler	Associate Dean (Research)	College of Engineering Mathematics and Physical Sciences
Prof. Andrew Gilbert	Director of PGR	
Paula Sanderson	Deputy College Manager (Research & Finance)	
Prof. Noel Morgan		PCMD
Dilly Fung	Head of Academic Development	Education Enhancement
Chris Wood	Postgraduate Skills Development Manager	Employability and Graduate Development
James Eales Chester Burbidge	(Guild Reps)	GUILD