

UNIVERSITY OF EXETER

FACULTY OF TAUGHT PROGRAMMES

EXETER COLLEGE PARTNERSHIP BOARD

PARTNERSHIP BOARDS: MEMBERSHIP & TERMS OF REFERENCE 2011/12

Management of the Partnership Board

1 Membership

Membership shall normally be up to a maximum of four from each institution, for three years in the first instance, and eligible for further appointment

2 Terms of Reference

- 2.1 To be responsible for the strategic management and planning of the partnership and support its development.
- 2.2 To oversee the Partnership Agreement.
- 2.3 To review the Partnership Agreement at the first meeting of each academic year.
- 2.4 To address and advise on major issues of policy to do with the partnership.
- 2.5 To ensure effective liaison between the partner institution and University.

3 Chairing

- 3.1 To be chaired by a member of the University of Exeter, normally the Dean of Taught Programmes.

4 Servicing

- 4.1 Three weeks before the Faculty Office will request Agenda items from the partner institution.
- 4.2 The Faculty Office will draw up an Agenda in liaison with the partner institution and circulate to members.
- 4.3 The partner institution should normally provide secretarial support for minute taking.
- 4.3 Draft minutes to be sent to the Faculty Office for the Chair's approval, prior to circulation.

